

# Michael Joseph Little

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**SUMMARY:** Combat Disabled Navy Veteran, Coast Guard Spouse, Proven Leader, Compassionate, Dedicated, Excellent time management and organizational skills. Results-oriented, with a focus on growth, initiative, and self-discipline. Skilled at learning new concepts quickly, working well under pressure, and communicating ideas clearly and effectively. Strong analytical and numerical abilities. Demonstrated critical reasoning and problem-solving skills. 18+ years of experience in the United States Navy, and 9+ years proven success in Congressional analysis, advocacy, policy analysis, communication, and program and process optimization, and business development. Secret clearance (expires 2024)

## PROFESSIONAL EXPERIENCE

### **Chief Warrant & Warrant Officers Association of the US Coast Guard, 2021 – Present** **Chief Executive Officer / Executive Director**

- Developing and directing organizational strategy.
- Drafting organizational policies and philosophies.
- Overseeing day-to-day business activities.
- Conducting performance reviews.
- Preparing comprehensive budgets.
- Reporting on revenue and expenditure.
- Engaging with community groups.
- Creating sound business plans.
- Coaching department heads.
- Overseeing financial accounts.

### **Non-Commissioned Officers Association of the United States, 2021 – 2021**

#### **Chief Advocacy Officer**

- Checked previous budgets and estimate future financial needs.
- Prepared materials for board meetings, committee meetings, and workshops.
- Worked to help strengthen the Executive Directors vision for the organizations.
- Communicated with the Board of Directors to implement their strategy into growing the organization.
- Develop legislative strategy and resolutions, design Congressional engagement plan. Prepare and submit testimony to Congress. Meet with and brief members of Congress, committee staff, and personal office staff.
- Lead and train legislative interns.
- Staff VSO point of contact and VA representative.
- Main point of contact for Senior Enlisted Advisors of the Armed Forces of the United States, as well as other members of the different services.

## **Republican National Committee, 2020 – 2021**

### **Director of Military and Veterans Engagement**

- Responsible for advising RNC Political Director on all issues related to Military and Veterans affairs.
- Oversaw a national grassroots program made up of over 250,000 GOP Veterans.
- Built recruiting plan to recruit GOP Veterans across the country.
- Oversaw volunteer staff members across the country and helped them to achieve their goals when it came to contacting potential voters.

## **Sea Service Family, Consulting, 2018 – 2020**

### **Owner / Principal Consultant**

- Responsible for leading teams during client projects. Analyzing, designing, scheduling, construction and delivery of solutions to meet client expectations.
- Main contact between the client and consulting firm and oversees the day-to-day operations of the project until completion. Identify solutions to business problems and streamlines processes.
- Executing and completing assigned projects within the time, scope and budget negotiated with the client. Evaluating existing systems and procedures and making recommendations for improvement.
- Designing prototypes and proof of concepts that best fit the client's needs.
- Ensuring client satisfaction until the project is complete.

## **Association of the United States Navy, 2014 – 2018**

### **Director of Legislative Affairs and Government Relations**

- Develop legislative strategy and resolutions, design Congressional engagement plan. Prepare and submit testimony to Congress. Meet with and brief members of Congress, committee staff, and personal office staff.
- Maintain close contact with professional staffers and key personnel in Congressional offices to inform and influence legislation.
- Liaison with the OPNAV Deputy CNOs, Navy Office of Legislative Affairs, CHINFO, and other offices with respect to DoN legislative proposals and Congressional initiatives.
- Ensure alignment of association positions with Navy objectives on authorization and appropriation legislative bills.
- Lead and train legislative interns.
- Survey defense industry to prepare white paper on best practices in support of CNO and SECNAV fleet wide review following Fitzgerald and McCain collisions.
- Maintain daily oversight of Legislative bills of interest; develop, coordinate, track, report, conduct appropriate analysis and make recommendations. Write and transmit legislative alert newsletters.
- Analyze House and Senate Appropriations, MILCON/VA and Veterans Affairs Committee Hearings. Write after action reports and draft written responses to Congressional requests for information.
- Main point of contact with House and Senate Appropriations, MILCON/VA and Veterans Affairs Committees. Analyze and track annual Fiscal Year appropriation bills.
- Draft annual President's Fiscal Year Budget Analysis. Write press releases.

### **Veteran Benefits:**

- Staff VSO point of contact and VA representative.
- Primary point of contact and expert on member inquiries regarding VA issues including claims processing, appeals, and disability compensation.
- Point of contact for all awards submissions and preparation

### **Military Benefits:**

- Resident expert regarding TRICARE, Defense Health Agency (DHA), Title 10 USC regarding Active Duty and Reserve personnel management.

### **New York State Senate, 2013 – 2014**

#### **Veteran Legislation Analyst / Veteran Liaison**

- Accredited Service Officer specially trained to provide expert assistance to constituent veterans and their families.
- Maintain legislative portfolio for the Senator (Veterans, Homeland Security, and Military Affairs)
- Research and advise the Senator on legislation; author policy speeches.

### **United States Navy (Veteran), 2002 – 2021**

- Aviation and surface warfare qualified. Fully qualified Aviation Boatswains Mate on aircraft carriers and amphibious assault ships. Secondary qualifications as prison guard and military police. Combat disabled veteran.
- Prepared and delivered daily briefs to Flag Officers in charge of detention facilities, senior officers at the Pentagon, and members of the US Senate in charge of oversight of detainee operations.
- During Iraq deployment, most junior Sailor ever qualified as Chief of The Guard. Led 30-person team of inter-service members all of whom were initially unfamiliar with the mission and skills required to safely accomplish the mission.
- Oversaw a guard force of over 1,200 Service Members.
- Responsible for care, custody and control of 1200 high value detainees who were convicted of crimes and were awaiting execution by the Iraqi government.
- Qualified as operations center battle captain, processing movement orders, writing disciplinary reports, and making critical time-sensitive operational decisions
- Augmented the personnel department, processing pay and maintaining service records.
- Became a work center supervisor as an E-4 and fully qualified as an Aircraft Director and Aviation Fire Fighter.

### **EDUCATION**

- **Western Illinois University, Macomb, Illinois**
  - Bachelor of Arts in General Studies Degree, 2019
    - Emphasis in History, Political Science, Speech, and Writing

### **BOARD OF DIRECTORS MEMBERSHIP**

- **Blue Cross Blue Shield Association**  
**Spouse Uniformed Service Advisory Board, 2021 – Present**
- **Surface Navy Association, 2021 – Present**
- **Aviation Boatswain's Mate Association, 2019 – Present**
- **Coast Guard Mutual Assistance, 2018 – 2021**